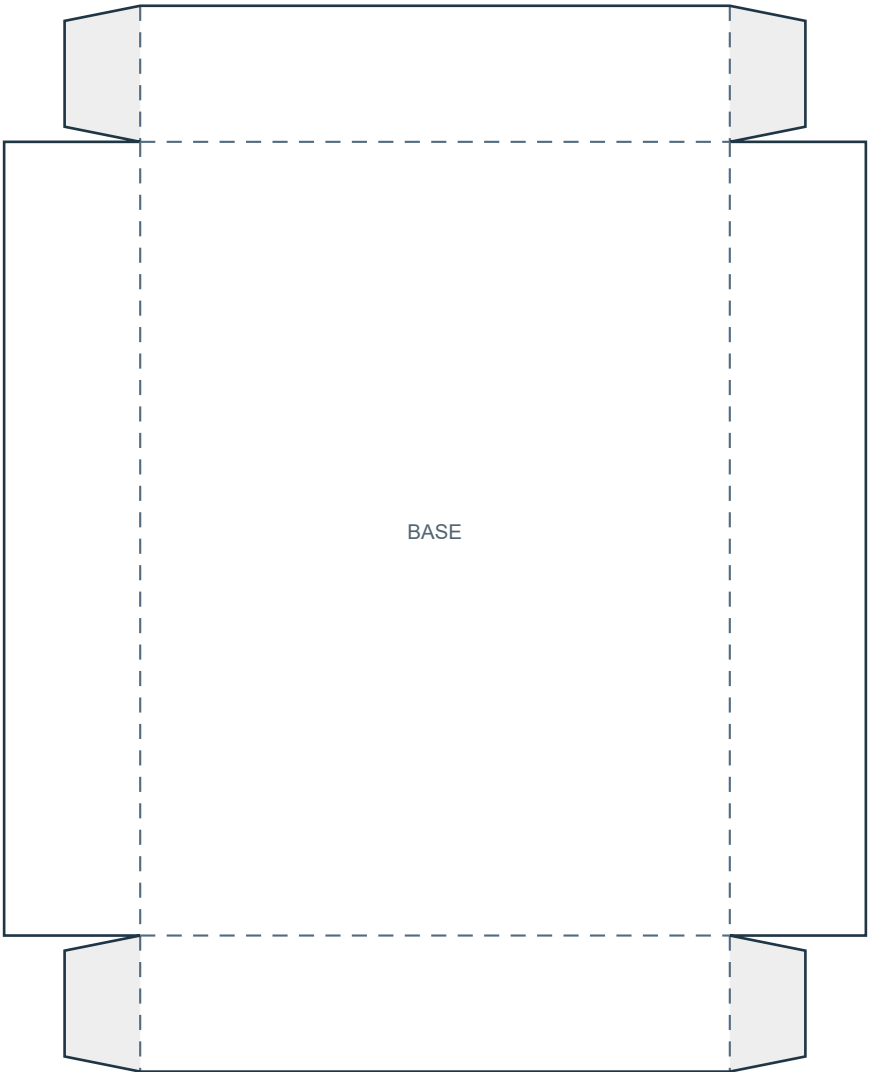


Sleeve-and-tray stationery box

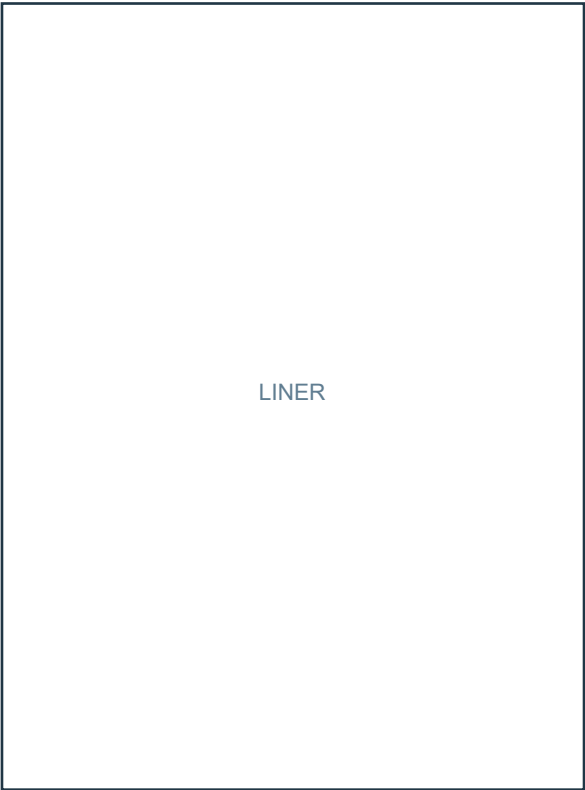
Tray net / keep every corner tab



50 mm scale check | Measure after printing

Sleeve-and-tray stationery box

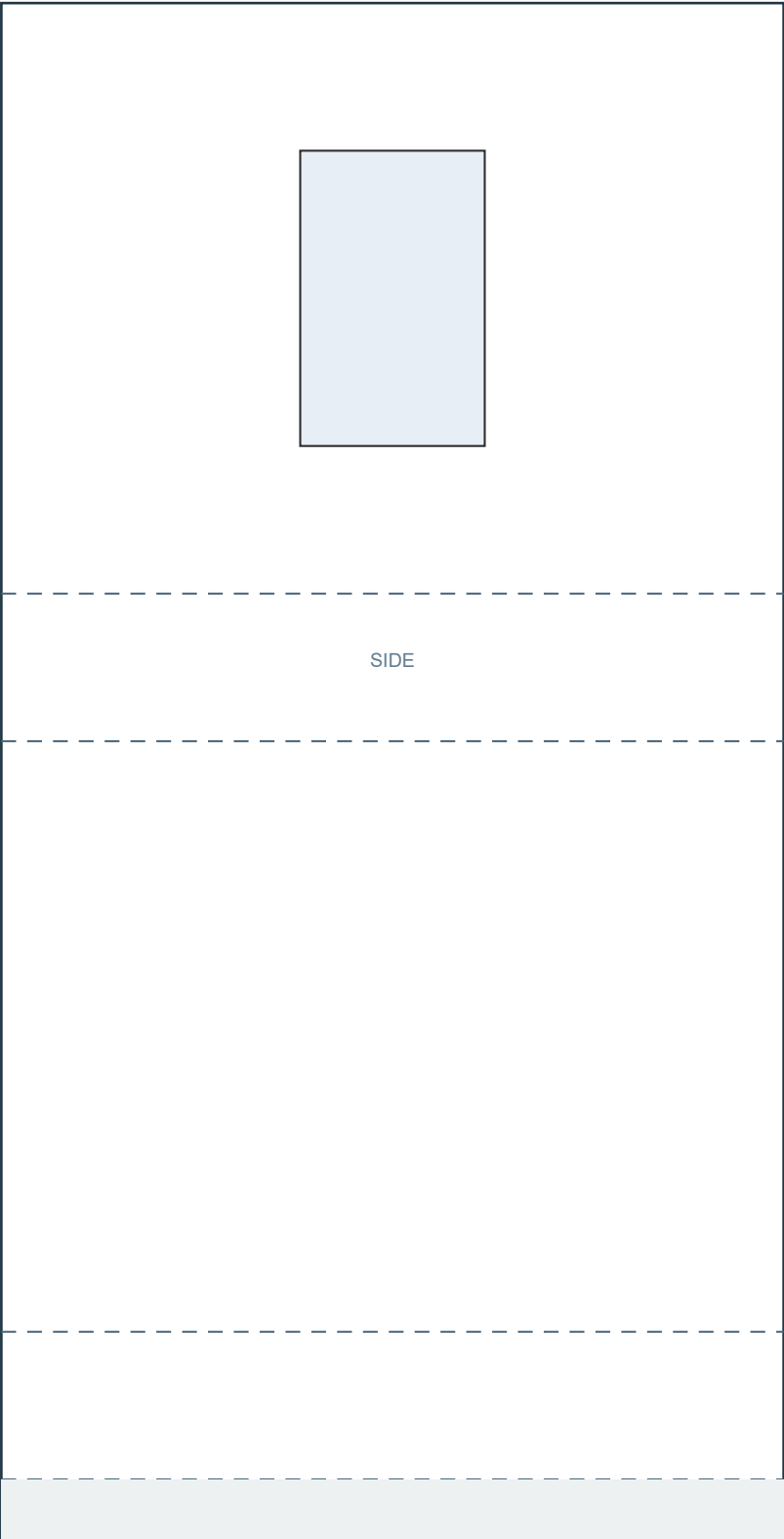
Liner and internal pieces / do not trim parts to force a fit



Sleeve-and-tray stationery box

Window sleeve / trial around the dry tray before gluing

Window: 25 x 40 mm.
Sleeve panels:
80, 20, 80, 20 mm.
Trial-fit the sleeve
around the dry tray.



Sleeve-and-tray stationery box

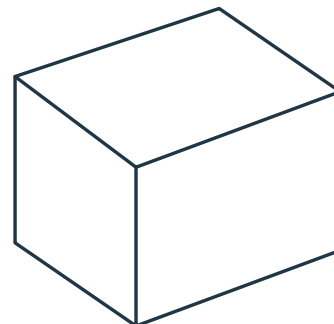
Assembly and use / Print at actual size / Make a plain-paper trial

MAKE THE PROJECT

Make a shallow stationery tray with a windowed sliding sleeve and separate liner.

YOU WILL NEED

Plain paper for a trial; light card if suitable; ruler, scissors, blunt creasing tool and paper adhesive.



CONSTRUCTION SCHEMATIC

- 01** Print all matching pages at 100%. Measure a 50 mm reference. Cut solid outer outlines; keep joining tabs and score dashed folds.
- 02** Cut the tray outline with all four corner tabs and the separate LINER. Score around BASE and along each corner-tab fold.
- 03** Raise the four walls around BASE. Fold the corner tabs inward and glue each tab to the inside of its adjacent wall.
- 04** Square the tray and let the joins dry. Place LINER on the inside base; attach it only after checking that it lies flat.
- 05** Cut the sleeve outline and shaded window. Fold the bands in order: 80 mm face, 20 mm side, 80 mm face and 20 mm side.
- 06** Wrap the sleeve around the dry tray. Glue only its narrow end overlap to the opposite sleeve edge, keeping the tray free to slide.

Check the 78 x 105 mm tray slides through the nominal 80 x 20 mm sleeve without catching. Let the sleeve dry off the tray.

