



craft fair planner

A practical one-sheet tool for market days.

EVENT DETAILS

PRICING NOTES

AFTER THE EVENT

- ☐ Count stock left
- ☐ Note best sellers
- ☐ Capture follow-up ideas
- ☐ Store receipts
- ☐ Restock supplies

WHAT TO BRING

- ☐ Table covering
- ☐ Display tools
- ☐ Inventory
- ☐ Packaging / bags
- ☐ Cash / card setup
- ☐ Signage

DISPLAY PLAN

ONE IMPROVEMENT FOR NEXT TIME

PROJECTS & PRACTICAL WORK

 craft fair inventory

Track what you pack and how much comes back.

ITEM	QTY OUT	QTY BACK	NOTES
Product 1			
Product 2			
Product 3			
Product 4			
Product 5			
Product 6			
Packaging			
Display supplies			
Card reader			
Cash float			
Receipts			
Other			

PROJECTS & PRACTICAL WORK

Craft fair stock closeout

Use with the two-page craft fair planner; keep the original packing list.

EVENT / DATE

LOCATION

Include restocks in OUT; OTHER = samples / damage. OUT = BACK + SOLD + OTHER.

ITEM / VARIANT	PRICE	OUT	BACK	SOLD	OTHER

Closeout notes

STOCK MISMATCH / DAMAGE TO CHECK

SALES TOTAL FROM RECEIPTS / PAYMENT SYSTEM

NEXT RESTOCK