

Home office organization kit

Project pack / Component files and their use order

A USEFUL SET, IN ONE PLACE

This packet gathers the resources listed below. Use the individual pages as needed; included planning sheets do not replace specialist instructions.

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PRINT AND USE

Select the same paper size throughout the packet. Use actual-size printing for cutouts or grids. Check each resource's own reference marker where supplied: lengths can differ.

For cutting or assembly, make one trial first. Keep instructions and answer pages with their matching resource. These components are reused intentionally; the pack is a convenience collection.

Desk reset checklist

Add your plans, notes and next steps. Keep quantities and measurements with their units.

DESK

DATE

OWNER

TASK	LOCATION	ACTION	DONE

KEEP ON DESK

PUT AWAY

Cable identification flags

174 x 24 mm cut outlines / No branded sticker-stock compatibility claimed

Device / End A / End B

Device / End A / End B

Device / End A / End B

Device / End A / End B

Device / End A / End B

Device / End A / End B

Notebook spine labels

26 x 185 mm cut outlines / No branded sticker-stock compatibility claimed

TITLE	TITLE	TITLE	TITLE	TITLE	TITLE
OWNER	OWNER	OWNER	OWNER	OWNER	OWNER
VOLUME	VOLUME	VOLUME	VOLUME	VOLUME	VOLUME

Project binder section labels

86 x 54 mm cut outlines / No branded sticker-stock compatibility claimed

Brief

NOTES

Research

NOTES

Plans

NOTES

Materials

NOTES

Progress

NOTES

Review

NOTES